

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE SEPTEMBER 6, 2022 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Tuesday, September 6, 2022 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Jeff Wolfe	Commissioner, President
Donnie Lawson	Commissioner, Vice President
Tom Santelli	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Administrative Assistant

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Wolfe opened the meeting at 9:04 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Lawson moved to approve the Minutes of August 15, 2022 Commissioners' Meeting as presented. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF KEYBANK LIMESTONE BID OPENING

COMPANY NAME: Wells Masonry Restoration, Inc.
BID AMOUNT: \$269,900.00
DATE/TIME BID WAS RECEIVED: September 6, 2022 at 8:03 AM

COMPANY NAME: Trisco Systems, Inc.
BID AMOUNT: \$337,773.00
DATE/TIME BID WAS RECEIVED: September 6, 2022 at 8:02 AM

COMPANY NAME: Midwest Pressure Washing & Restoration, Inc.
BID AMOUNT: \$229,000.00
DATE/TIME BID WAS RECEIVED: September 6, 2022 at 8:27 AM

Commissioner Lawson moved to approve accepting the bids and taking them under advisement. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

Attorney Bob Clutter presented the following items:

- 1) The Indiana Department of Transportation (INDOT) Office of Transit 5311 Compliance Review Close-out Letter for acknowledgment.
 - 2) An amendment to the county's policy adding the new Vogele tracked paver for the highway department. Commissioner Lawson moved to approve the amendment to the policy to add the paver. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.
 - 3) Safe Streets for All (SS4A) Grant Application was previously presented at the last commissioners meeting. Mike Goralski, County Engineer, is requesting the execution of a Memorandum of Understanding (MOU) with the Town of Zionsville for the reimbursement of the revenue shift in Local Roads and Streets fund that is a product of the Zionsville Reorganization & Government Modernization Act. Mike Goralski and Nike Parr have met with the Zionsville Town Council and they have agreed to contribute to be in a better position for the local match to make this project possible. Commissioner Santelli moved to approve the application and MOU with the Town of Zionsville for the SS4A Grant. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.
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IN THE MATTER OF KEY2BUSINESS CARD

Kaylee Jessie, Administrative Assistant, presented the Key2Business credit card application for the Commissioners' Office to purchase office supplied.

Commissioner Lawson moved to approve Key2Business credit card application. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF RESOLUTION 2022-15 TRANSFERRING RIGHT-OF-WAY TO ZIONSVILLE PARKS DEPARTMENT

County Attorney Bob Clutter presented Resolution 2022-15 transferring right-of-way to the Zionsville Parks Department and read it aloud in pertinent parts pursuant to state law. The unimproved right-of-way known as Turkey Foot Road is being transferred from Boone County to the Town of Zionsville Parks Board for maintenance and care of the pedestrian path and so it can be utilized by the Town of Zionsville to further their pathway plans in the future.

Commissioner Santelli moved to approve Resolution 2022-15 transferring right-of-way to the Zionsville Parks Department. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF AMAZON BUSINESS ACCOUNTY FOR COMMUNITY CORRECTIONS

Ashley McClure, Community Corrections Program Director, is requesting an Amazon Prime Business Account for the community corrections and probation department to purchase office supplies and equipment. There are other departments within the county that are utilizing Amazon Prime Business. The account can be set up to where the company will invoice the department. This prevents staff from having to put charges on their personal accounts and requesting reimbursement later.

Commissioner Lawson moved to approve the Amazon Prime Business Account for community corrections and probation. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

**IN THE MATTER OF TAYLOR SIEFKER WILLIAMS DESIGN GROUP
ON-CALL PLANNING SERVICES**

County Attorney Bob Clutter presented the Taylor Siefker Williams Design Group LLC (TSWDG) on-call planning professional services agreement on behalf of Area Plan Office. TSWDG will provide assistance to the Boone County Area Plan Office to provide a varying level of support and/or technical knowledge that will be needed during the transition between directors. TSWDG will not hold regular office hours but will be available for virtual meetings, in-person meetings and calls as needed. TSWDG will provide the following technical support and assistance as request by the Area Plan Commission and support staff:

- Applicant meetings, communications, and requests
- Plan Commission and BZA applications and associated documentation, findings, and approvals
- Floodplain administration
- Online permitting
- Other technical questions

The Area Plan Commission entered into an agreement with TSWDG on June 1, 2022, and is requesting the commissioners approval/adoption.

Commissioner Lawson moved to approve the Taylor Siefker Williams Design Group LLC (TSWDG) on-call planning professional services agreement. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF 2021 EMPG COMPETITIVE GRANT ADMMENTMENT

County Attorney Bob Clutter presented the 2021 Emergency Management Performance Grant (EMPG) competitive grant amendment on behalf of the Boone County Emergency Management Agency (EMA) for the staff's salaries.

Commissioner Lawson moved to approve ratifying the 2021 EMPG Competitive Grant Amendment. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

**IN THE MATTER OF SUB-GRANT AGREEMENT
FOR THE MULTI-HAZARD MITIGATION PLAN**

County Attorney Bob Clutter presented the sub-grant agreement to update the Multi-Hazard Mitigation Plan on behalf of the Boone County Emergency Management Agency (EMA).

Commissioner Lawson moved to approve ratifying the sub-grant agreement to update the Multi-Hazard Mitigation Plan. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF PETERBILT PURCHASE AGREEMENT

Max Mendenhall, Director of Capital Investments, presented the purchase agreement with Peterbilt (dba JX Truck Center) for four (4) new chassis trucks for the highway department. This is for the two (2) that they had already intended to purchase for this year, plus the two (2) for next year. They are currently looking at an April 2023 build slot. The total amount for all four trucks is \$575,510.

Commissioner Santelli moved to approve the purchase agreement with Peterbilt (dba JX Truck Center). Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF CIVILCON QUOTE FOR PROJECT 2021-08, REPLACEMENT OF CULVERT UN-015

Nick Parr, Director of Highway, presented the Civilcon, Inc Quote for the materials needed to replace the existing structure of UN015, Project 2021-08. The total amount of the quote is \$68,036.19.

Commissioner Santelli moved to approve the Civilcon, Inc Quote. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF BUTLER, FAIRMAN & SEUFERT, INC. LPA/CONSULTANT AGREEMENT DES.NO. 2101725

Nick Parr, Director of Highway, presented the Local Public Agency (LPA) consulting contract with Butler, Fairman & Seufert, Inc. (BF&S) for Des. No. 2101725 for the preliminary engineering and environmental design of the Countywide Sign Replacement project. BFS was the highest scoring firm. The total amount of the agreement is \$143,120 and Boone County will be reimbursed 90% of expenditures on this project due to it being awarded Highway Safety Improvement Project (HSIP) funds. An Indiana Department of Transportation (INDOT)/LPA reimbursement agreement for the 90% reimbursement will be created once this agreement has been approved.

Commissioner Lawson moved to approve the Local Public Agency (LPA) consulting contract with Butler, Fairman & Seufert, Inc. (BF&S) for Des. No. 2101725. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

There was none at this time.

IN THE MATTER OF STAFF REPORTS

- APC – Charlie Campbell
 - Coroner's Office – Justin Sparks
 - Facilities / Capital Investments – Max Mendenhall
 - Health Department – Lisa Younts / Abby Messenger
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- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Max Mendenhall, Director of Capital Investments presented the following items:

- 1) An agreement with Bob's Towing to tow vehicles from county owned property at our discretion. Standard policy is for the vehicle to be tagged at removed within 72 hours. We have tenants paying to rent parking spaces at the KeyBank lots.

Nick Parr, Director of Highway Department presented the following items:

- 1) Multiple construction in right-of-way permits for Boone REMC
 - #202210047 for location 8280 E 250 S Zionville, IN to install underground service to a house.
 - #202210048 for location 2295 W 750 S Lebanon, IN to install underground service to a house.
 - #202210049 for location 3675 W 200 N Lebanon, IN to install underground service to a house.
 - #202210050 for location 6500 N 900 E Sheridan, IN to install underground service to a house.
 - #202210051 for location 9601 E 300 S Zionsville, IN to install new wire to splice into existing wire.
 - #202210052 for location 6736 S 500 W Jamestown, IN to install underground service to a barn.
 The Boone County Highway Department recommends approval of the permits presented with a \$5,000 Bond for each permit.

Commissioner Santelli moved to approve construction in right-of-way permits for Boone REMC. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 2) Construction in right-of-way permit (#202210053) for Professional Services Industries, Inc at various locations for vertical soil borings for proposed sewer line along the route of I-65 to service the rest park stops. They have already begun the work. The highway department has been in contact with the design team. The Boone County Highway Department recommends approval with a \$12,000 Bond.

Commissioner Santelli moved to approve the construction in right-of-way permit (#202210053) for Professional Services Industries, Inc. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 3) Construction in right-of-way permit (#202210054) for Metronet at Serum Plan Road to install underground service. The Boone County Highway Department recommends approval with a \$20,000 Bond.

Commissioner Santelli moved to approve the construction in right-of-way permit (#202210054) for Metronet. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 4) Construction in right-of-way permit (#202210055) for Mason Private Locating at small structure UN015 for a vertical bore to identify the utilities in the area.

Commissioner Santelli moved to approve the construction in right-of-way permit (#202210055) for Mason Private Locating. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 5) Construction in right-of-way permit (#202210056) for Mason Private Locating for the culvert replacement project at CR 450 N just east of CR 350 W to install a 48" pipe.

Commissioner Santelli moved to approve the construction in right-of-way permit (#202210056) for Mason Private Locating. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 6) Indiana Department of Transportation (INDOT) Unofficial Local Detour letter of understanding for the planned closure of SR 75 north of SR 32 in the summer of 2023. The Unofficial Local Detour will be CR 700 W and CR 200 N since they are the shortest route around the closure.

Commissioner Lawson moved to approve Unofficial Local Detour. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 7) Indiana Department of Transportation (INDOT) Local Public Agency (LPA) Agreement Des. No. 2101727 for the preliminary engineering phase of the Bridge 61 replacement project. The agreement enables the County to be reimbursed up to 80% of the expenses incurred for this phase of the project, which is \$269,480.

Commissioner Lawson moved to approve INDOT/LPA Agreement for the Bridge 61 replacement project. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 8) The Department of Public Utilities of the City of Indianapolis (Citizens Water) utility reimbursement agreement for the installation of water valves. The waterline was found not to be a conflict with the construction of Bridge 217, but valves had to be installed in order for maintenance to be possible in the future. The total amount for the agreement is \$27,775.

Commissioner Santelli moved to approve the utility reimbursement agreement. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 9) The request for the County Attorney Bob Clutter to file condemnation if needed for Project 2019-04, Bridge Replacement Des. No 1802833 to move forward with the land acquisition phase.

Commissioner Lawson moved to approve authorizing the County Attorney Bob Clutter to file condemnation if needed for Project 2019-04. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

Other Highway Items:

- Bridge 217 replacement project is progressing
- 2022 Road Preservation Program work is nearing completion
- Bridge 41 bid opening is 9/14
- Planning to request proposals for bridge design services

IN THE MATTER OF DOCUMENT SIGNING

- 1) Claims Dockets – regular, prepaids, payroll, and insurance.

Commissioner Santelli moved to approve Budgetary Claims presented from the Auditor's Office – including the TAFT bill that was held at the last meeting. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Lawson moved to adjourn the Boone County Commissioners' Meeting at 10:10 AM on Tuesday, September 6, 2022. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.